



Outer North West Community Committee

Adel & Wharfedale, Guiseley & Rawdon, Horsforth,
Otley & Yeadon

Meeting to be held in The Bridge United Reformed Church, Bridge St, Otley, LS21 1RW (Bridge Street Entrance)

Monday, 2nd December, 2024 at 1.00 pm

Councillors:

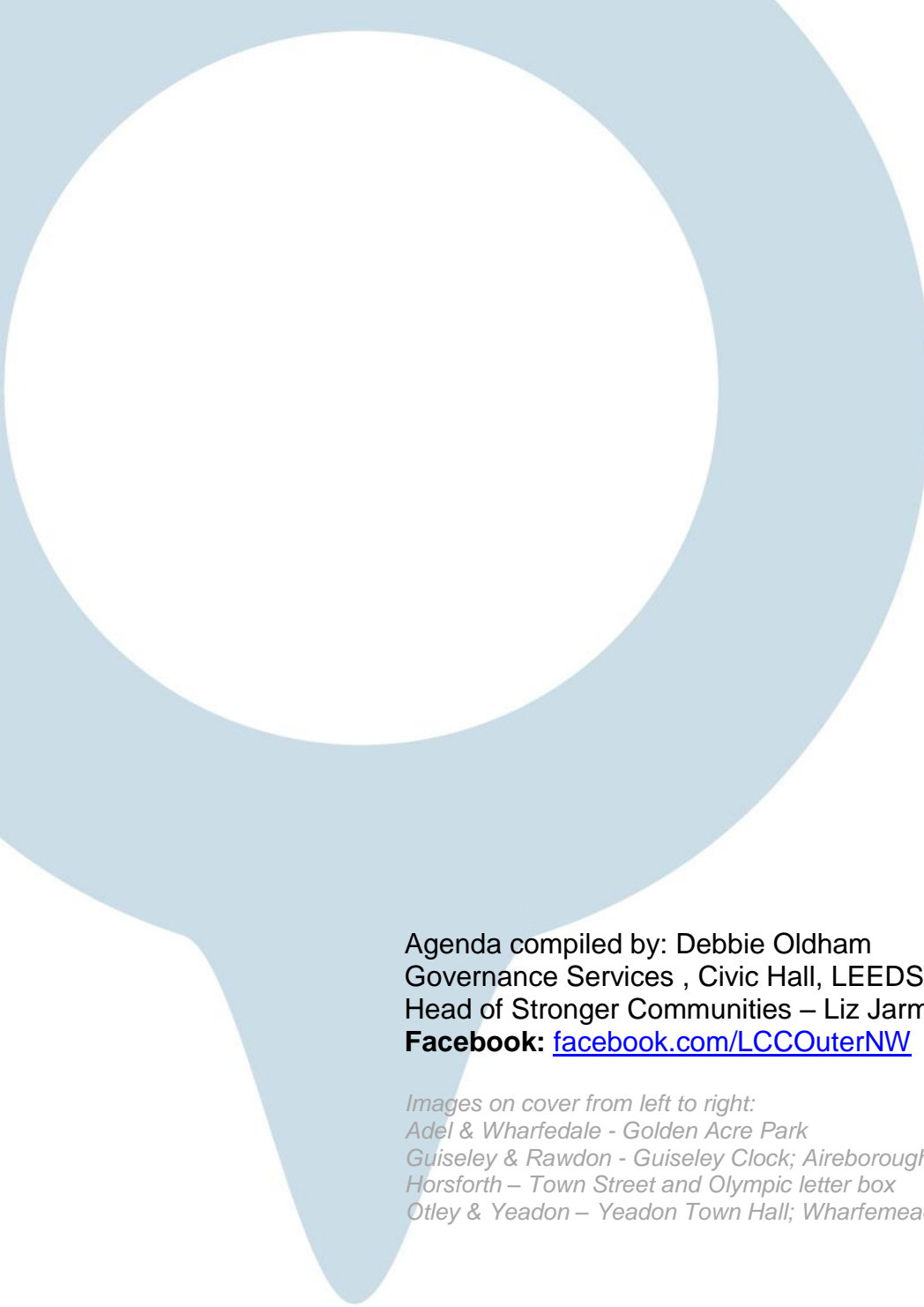
B Anderson - Adel and Wharfedale;
C Anderson - Adel and Wharfedale;
B Flynn - Adel and Wharfedale;

E Thomson - Guiseley and Rawdon;
O Edwards - Guiseley and Rawdon;
S Leighton - Guiseley and Rawdon;

E Bromley - Horsforth;
J Garvani - Horsforth;
R Jones - Horsforth;

C Campbell - Otley and Yeadon;
R Downes - Otley and Yeadon;
S Lay - Otley and Yeadon;





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Facebook: [facebook.com/LCCOuterNW](https://www.facebook.com/LCCOuterNW)

Images on cover from left to right:

Adel & Wharfedale - Golden Acre Park

Guiseley & Rawdon - Guiseley Clock; Aireborough One Stop Centre

Horsforth – Town Street and Olympic letter box

Otley & Yeadon – Yeadon Town Hall; Wharfemeadows Park

A G E N D A

Item No	Ward/Equal Opportunities	Item Not Open		Page No
1			<p>APPEALS AGAINST REFUSAL OF INSPECTION OF DOCUMENTS</p> <p>To consider any appeals in accordance with Procedure Rule 15.2 of the Access to Information Procedure Rules (in the event of an Appeal the press and public will be excluded). (*In accordance with Procedure Rule 15.2, written notice of an appeal must be received by the Head of Governance Services at least 24 hours before the meeting)</p>	
2			<p>EXEMPT INFORMATION - POSSIBLE EXCLUSION OF THE PRESS AND PUBLIC</p> <p>1 To highlight reports or appendices which officers have identified as containing exempt information, and where officers consider that the public interest in maintaining the exemption outweighs the public interest in disclosing the information, for the reasons outlined in the report.</p> <p>2 To consider whether or not to accept the officers recommendation in respect of the above information.</p> <p>3 If so, to formally pass the following resolution:-</p> <p>RESOLVED – That the press and public be excluded from the meeting during consideration of the following parts of the agenda designated as containing exempt information on the grounds that it is likely, in view of the nature of the business to be transacted or the nature of the proceedings, that if members of the press and public were present there would be disclosure to them of exempt information, as follows:-</p>	
3			<p>LATE ITEMS</p> <p>To identify items which have been admitted to the agenda by the Chair for consideration (The special circumstances shall be specified in the minutes)</p>	

Item No	Ward/Equal Opportunities	Item Not Open		Page No
4			<p>DECLARATION OF INTERESTS'</p> <p>To disclose or draw attention to any interests in accordance with Leeds City Council's 'Councillor Code of Conduct'.</p>	
5			<p>APOLOGIES FOR ABSENCE</p> <p>To receive any apologies for absence.</p>	
6	Adel and Wharfedale; Guiseley and Rawdon; Horsforth; Otley and Yeadon		<p>MINUTES - 30TH SEPTEMBER 2024</p> <p>To receive the minutes of the previous meeting held on 30th September 2024, for approval as a correct record.</p>	7 - 12
7			<p>OPEN FORUM</p> <p>In accordance with Paragraphs 4.16 and 4.17 of the Community Committee Procedure Rules, at the discretion of the Chair a period of up to 10 minutes may be allocated at each ordinary meeting for members of the public to make representations or to ask questions on matters within the terms of reference of the Community Committee. This period of time may be extended at the discretion of the Chair. No member of the public shall speak for more than three minutes in the Open Forum, except by permission of the Chair.</p>	
8	Adel and Wharfedale; Guiseley and Rawdon; Horsforth; Otley and Yeadon		<p>OUTER NORTH WEST COMMUNITY COMMITTEE FINANCE REPORT</p> <p>This report provides the Community Committee with an update on the budget position for the Wellbeing Fund, Youth Activity Fund, Capital Budget, as well as the Community Infrastructure Levy Budget for 2024/25.</p>	13 - 24

Item No	Ward/Equal Opportunities	Item Not Open		Page No
9	Adel and Wharfedale; Guiseley and Rawdon; Horsforth; Otley and Yeadon		<p>OUTER NORTH WEST COMMUNITY COMMITTEE UPDATE REPORT</p> <p>The report of the Head of Locality Partnerships brings to members' attention an update of the work which the Communities Team is engaged in, based on priorities identified by the Community Committee. It also provides opportunities for further questioning, or to request a more detailed report on a particular issue.</p>	25 - 34
10			<p>DATE AND TIME OF NEXT MEETING</p> <p>To note the next meeting will be on Monday 10th March 2025, at 1pm.</p> <p>VENUE DETAILS FOR THE MEETING</p> <p>The Bridge United Reformed Church, Bridge St, Otley, LS21 1RW (Bridge Street Entrance)</p> <p>THIRD PARTY RECORDING PROTOCOL Third Party Recording Recording of this meeting is allowed to enable those not present to see or hear the proceedings either as they take place (or later) and to enable the reporting of those proceedings. A copy of the recording protocol is available from the contacts named on the front of this agenda. Use of Recordings by Third Parties – code of practice a) Any published recording should be accompanied by a statement of when and where the recording was made, the context of the discussion that took place, and a clear identification of the main speakers and their role or title. b) Those making recordings must not edit the recording in a way that could lead to misinterpretation or misrepresentation of the proceedings or comments made by attendees. In particular there should be no internal editing of published extracts; recordings may start at any point and end at any point but the material between those points must be complete.</p>	35 - 38

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OUTER NORTH WEST COMMUNITY COMMITTEE

MONDAY, 30TH SEPTEMBER, 2024

PRESENT: Councillor E Bromley in the Chair

Councillors E Thomson, B Anderson,
C Anderson, R Downes, J Garvani, S Lay,
O Edwards, R Jones and S Leighton

13 APPEALS AGAINST REFUSAL OF INSPECTION OF DOCUMENTS

There were no appeals against refusal of inspection of documents.

14 EXEMPT INFORMATION - POSSIBLE EXCLUSION OF THE PRESS AND PUBLIC

There were no exempt items.

15 LATE ITEMS

There were no late items.

16 DECLARATION OF INTERESTS'

No declaration of interests were made at the meeting.

17 Apologies For Absence

Apologies were received from Cllr Campbell and Cllr Flynn.

18 Minutes - 17th June 2024

RESOLVED – That the minutes of the meeting held on 17th June 2024, be approved as a correct record.

19 Matters arising

Minute 8 - Community Committee Appointments 2024/2025

Cllr Flynn was not present at the meeting held on 17th June, when the appointments were made to the outside bodies.

Since the meeting on 17th June, Cllr Flynn has confirmed that he is agreeable to being the Council's representative for the following:

- Bramhope Youth Development Trust.
- Extended Services North West (ESNW) Cluster.

20 Open Forum

On this occasion there were no members of the public present who wished to speak at the Open Forum. However, the Chair had invited the Outer North West candidates for the Leeds Children's Mayor to attend and present their manifesto for the Community Committee.

Victoria from Horsforth St Margaret's Primary School attended and informed the Members of what her manifesto would be about. She explained that the

Draft minutes to be approved at the meeting
to be held on Monday, 2nd December, 2024

Children's Mayor happens every year and 5 children from each of the schools in Leeds get to write about one of the 12 problems. She had chosen to write about physical activities as it benefits healthy learning and healthy habits and there are also benefits to mitigating climate change and other problems.

Victoria read out her manifesto which listed the benefits of exercise as being the key to a healthy community. She explained that she was going to work with her school to organise a competition like the Olympics. She was proposing that the competition would start in her school and the idea was to replicate the idea in schools across Leeds with all children being able to participate in many different sports. There would be health checks and health awareness campaigns for the parents.

Victoria informed the Committee that she wanted to promote a healthy awareness from child to child. The idea of the Olympic Games would promote sport passports and improve park facilities, to make Leeds a more active and happier city.

The Chair thanked Victoria for her presentation and the Committee Members showed their appreciation with a round of applause.

It was noted that the Children's Lord Mayor event would be taking place on Thursday 3rd October, with Victoria being one of the finalists. The Chair and the Committee Members wished Victoria the best of luck.

21 Leeds Streets for All

The report of the Chief Officer, Highways and Transportation was to brief ward members on the Leeds Streets for All consultation findings.

The Committee was informed of the following points:

- This was to provide an update following the Leeds Streets for All consultation which ran from 26th February until 7th April 2024. It was noted that the Outer North West area had attracted lots of comments from the residents.
- The main issues highlighted were:
 - Vehicles and parking
 - Walking and wheeling
 - Cycling
 - Access bus stops and rail stations
 - Street environment
- A presentation was provided, which showed major schemes already ongoing in the area and potential new local cycling and walking routes and the areas that had provided the most comments and the issues that had been raised by residents.

In response to questions from the Members the Committee was provided with the following information:

- It was noted that current communication links should be used by Members to inform of any spending in relation to infrastructure improvements in the Outer North West area. The Highways Team were

encouraging Members to put forward any improvements for their areas so that when funding was available, they would be able to make bids. The team wanted early engagement with Members on any potential projects.

- It had been noted that there was currently no paths or cycle routes in Tranmer Park, the team were aware of the gap in provision and that proper routes would enable the wider network for travelling. However, at present there was no proposed scheme for the park.
- It was recognised that access to the Guiseley train station was currently an issue, and this would be a key element of any proposals going forward.
- In relation to Westbrook Lane, which it was noted had different owners with parts of it being unadopted, Councillors and residents were unsure why there was still parking restrictions. It was noted that this had been added to the report as people had raised parking and the state of the road as a point of concern and this would be addressed through this consultation process if funding became available.
- It was acknowledged that given the different ward boundaries there would be a need to consult with Members of the different wards on any proposals going forward which crossed through boundaries.
- There was concern raised that some of the projects already put forward such as the Lawnswood Roundabout project had been done to the community rather than with the community, and there was a need for proper consultation to be undertaken with Members and residents prior to any schemes being undertaken.
- Concerns were raised in relation to proposals for new cycle routes so that they were properly thought out especially on major routes and that the correct width was provided for cycles and emergency vehicles to use the routes. It was suggested that Ward Members were best placed to offer insight for potential areas.
- The Committee were informed that there would be combined working with the Police and the West Yorkshire Combined Authority. This would consider the need for well lit public spaces and routes and link into the Transport Strategy. It was recognised that there would be a need to work with other local authorities which border the boundaries of Leeds.
- It was acknowledged that there had been a good response from the Outer North West on the consultation process, and going forward it would be a key element to do more engagement and meet with community groups face to face to discuss proposals where time allowed.

The Chair used her discretion to invite comments from two residents who had attended the meeting who wished to speak on the Leeds Streets for All report. Mr Illingworth who is a member of a walking group said that he would welcome the proposals for more walking and running routes around the area. He asked that the team consider circular routes and routes of different lengths so that people could use them for recreation as well as a means to travel to different parts of the city.

The Committee were informed that the visit to the Community Committee by the team was the first part of relaying information that had been gathered through the consultation process. It is proposed that results of feedback will be posted online in 2 weeks.

It was noted that Councillors could receive more data if required.

The Chair thanked the officers for their attendance and the presentation.

RESOLVED – To note the content of the report.

22 Outer North West Community Committee Finance Report

This report provided the Community Committee with an update on the budget position for the Wellbeing Fund, Youth Activity Fund, Capital Budget, as well as the Community Infrastructure Levy Budget for 2024/25.

The Locality Officer presented the report and provided the following information to the Committee:

- There is currently a remaining balance of £67,513.09 (including underspends not listed in Table 1). A full breakdown of the projects was listed in Table 1.
- Since the last Community Committee on 17th June; Five projects have been considered and approved by Delegated Decision Notice and seven projects are currently being processed for approval. Members were advised that some projects had been received on the day of the meeting and would be sent to Members for consideration. It was noted that since the meeting on 11th March 2024, two projects had been declined.
- The current remaining balance for the Youth Activity Fund is £29,162.56. A list of projects was set out in Table 2 along with the balances for each ward.
- Members are asked to note the allocation of Small Grants and Skips listed by ward and summarised in Table 3. It was noted that Guiseley and Rawdon Ward and Horsforth Ward had received a top up to their allocation of £500 from the Wellbeing Budget.
- The Outer North West Community Committee has a remaining capital budget of £33,191.80 available to spend. Members were asked to note the capital allocation listed by ward and summarised in Table 4.
- The Community Infrastructure Levy has a remaining balance of £336,769.09 available to spend. This was detailed by ward in Table 5.

Members were provided with clarification in relation to the Subsidy Control Act 2022 in relation to the impact on Community Committees as set out at Paragraph 10 of the submitted report.

It was noted that there was an error on the report in relation to the dates for the Capital Budget. It was noted that it should have read November 2024 for all wards.

Members highlighted that decisions being taken under the process for delegated decision notices (DDN) were in some cases time sensitive to ensure that the funding was in place for organisations to proceed with the work. The DDN process was provided for the Members, and it was noted that in some cases separate meetings with the Ward Members would be required.

The Committee was due to consider the Arthington SID application. However, Members were provided with an update on a meeting with Highways in relation to a survey and assessment work which may lead to the installation of a CCTV speed camera for the area before moving this application forward. It was noted that once this work had been done, a meeting would be set up with the Adel and Wharfedale Members to discuss further.

RESOLVED -

- a. Details of the Wellbeing Budget position (Table 1) be noted.
- b. Details of the projects approved via Delegated Decision (paragraph 20-21) be noted.
- c. Monitoring information of its funded projects (paragraph 22-23) be noted.
- d. Details of the Youth Activities Fund (YAF) position (Table 2) be noted.
- e. Details of the Small Grants and Skips Budget (Table 3) be noted.
- f. Details of applications for consideration (paragraph 30) to defer for further information.

23 Outer North West Community Committee Update Report

The report of the Head of Locality Partnerships brought to Members' attention an update on the work of the Communities Team, based on the priorities identified by the Community Committee.

Members were provided with the following information:

- A Children and Families sub-group meeting is to take place and an update will be provided at the next Community Committee meeting.
- The Environment and Community Safety sub-group took place on 15th September. It discussed refuse and the recent introduction of the glass collection in the green bins, along with street cleansing and housing. It was noted that Cllr Anderson and Cllr Thomson had met with Inspector Carl Robinson to hold a strategy meeting in relation to the use of electric scooters and bikes in the Outer North West area. The Committee noted that there had been no update since that meeting, however the proposals had been comprehensive, and it was suggested that an update be sought and fed back to Cllr Anderson. Cllr Thomson made mention of some co-working with colleagues in Bradford, but she would look to follow up on this. It was noted that some of the issues in relation to the electric scooters and bikes had been less in the last few months.
- Councillors Anderson, Garvani and Jones had attended a briefing by the Anti-Social Behaviour Unit where they had discussed a change to the way in which work is undertaken for anti-social behaviour. It was

noted that information in relation to the briefing was due to be sent to all Members.

- The Committee was advised of proposals to introduce food waste, and this may be into the existing brown bin, although this had not been confirmed. Issues in relation to this had been discussed and included the regularity of the brown bin collection and whether this would then become a 12 monthly collection and if more than one brown bin would be required. It was suggested that this should be an item for a future Committee meeting.
- The next meeting of the Environment and Community Safety sub-group is due to take place in November.
- LASBT had provided an update which showed crime data broken down by ward.
- The Transport sub-group is due to meet in the next couple of weeks and an update will be provided at the next Community Committee.
- Adults and Health sub-group are due to meet with the update provided at the next Community Committee. An update had been provided by Public Health
- Employment and Skills Universal Credit update had been provided in the submitted report and the sub-group is due to meet shortly.

The Committee Members noted that Cllr Maloney was the liaison link to the West Yorkshire Combined Authority Transport Committee.

RESOLVED – To note the content of the report.

24 Date and time of next meeting

RESOLVED – To note the next meeting of the Outer North West Community Committee will be on Monday 2nd December 2024, at 1pm in the Adel and Wharfedale Ward.

Councillor Jones wished it to be minuted that the new sound system in the Council Chamber was not working well.

The meeting concluded at 14:20



Report of: Head of Locality Partnerships

Report to: Outer North West Community Committee:
(Adel & Wharfedale, Guiseley & Rawdon, Horsforth,
Otley & Yeadon)

Report author: Mohammed Alamin

Date: 2nd December 2024

For decision

Outer North West Community Committee Finance Report

Purpose of report

1. This report provides the Community Committee with an update on the budget position for the Wellbeing Fund, Youth Activity Fund, Capital Budget, as well as the Community Infrastructure Levy Budget for 2024/25.

Main issues

2. Each Community Committee has been allocated a wellbeing budget (revenue and capital) and Youth Activities Fund which it is responsible for administering. The aim of these budgets is to support the social, economic and environmental wellbeing of the area and provide a range of activities for children and young people, by using the funding to support projects that contribute towards the delivery of local priorities.
3. A group applying to the Wellbeing Fund must fulfil various eligibility criteria, including evidencing appropriate management arrangements and financial controls are in place; have relevant policies to comply with legislation and best practice e.g. safeguarding and equal opportunities and be unable to cover the costs of the project from other funds.
4. Wellbeing funding cannot be paid retrospectively. An application form must be submitted and approved by the Community Committee before activities or items being purchased through wellbeing funding are completed or purchased.
5. The amount of wellbeing funding provided to each committee is calculated using a formula agreed by Council, taking into consideration both population and deprivation of an area.

6. Capital (CRIS) injections are provided as a result of council assets being sold. 5% of the sale price (up to a maximum of £100k) of a council asset is pooled city-wide and redistributed to the Community Committee areas on the basis of deprivation. The Community Committee will receive a new capital injection every 6 months.
7. Each Community Committee has also been allocated a Community Infrastructure Levy budget. For each CIL contribution, Leeds City Council retains up to 70-80% centrally, 5% is needed for administration and 15-25% goes to be spent locally. The money will be vested with the local Town or Parish Council if applicable, or with the local Community Committee and spend decided upon by that body. This local money is known as the 'Neighbourhood Fund' and should be spent on similar projects to the Wellbeing Fund (capital).
8. In the Outer North West Community Committee this means that the CIL money for Arthington Parish Council, Bramhope & Carlton Parish Council, Horsforth Town Council, Otley Town Council, Pool in Wharfedale Parish Council and Rawdon Parish Council will be administered by each Parish or Town Council, whereas monies for the parts of Adel & Wharfedale, Guiseley & Rawdon and Otley & Yeadon wards that do not have a Parish and Town Council will be administered by the Outer North West Community Committee.
9. It was agreed at Outer North West on the 27th November 2017 that CIL monies for Adel & Wharfedale, Guiseley & Rawdon and Otley & Yeadon would be spent in the ward it was generated in.
10. Until the UK left the European Union, the EU's State Aid rules controlled how UK and discretionary EU funding was provided to enterprises and entities that engage in economic activities. Now the UK has left the EU, it is no longer bound by the State Aid rules and has developed its own domestic subsidy control regime, The Subsidy Control Act 2022. As the Subsidy Control Act 2022 has potential implications for the Community Committees as funding bodies, a 'subsidy control' assessment will be undertaken on all funding requests received by the Community Committees.
11. Projects eligible for funding by the Community Committee could be community events; environmental improvements; crime prevention initiatives, or opportunities for sport and healthy activities for all ages. In line with the Equality Act 2010, projects funded at public expense should provide services to citizens irrespective of their age, disability, gender reassignment, marriage and civil partnership, pregnancy and maternity, race, religion or belief, sex and sexual orientation: the fund cannot be used to support an organisation's regular business running costs; it cannot fund projects promoting political or religious viewpoints to the exclusion of others; projects must represent good value for money and follow Leeds City Council Financial Regulations and the Council's Spending Money Wisely policy; applications should provide, where possible, three quotes for any works planned and demonstrate how the cost of the project is relative to the scale of beneficiaries; the fund cannot support projects which directly result in the business interests of any members of the organisation making a profit.

12. Any request for funding would involve discussions with appropriate ward members. Where projects do not have support from the Community Committee and are not approved, applicants are offered further discussions and feedback if this is requested.
13. In order to provide further assurance and transparency of all decisions made by the Community Committee, any projects that are not approved will be reported to a subsequent Community Committee meeting.
14. Sometimes urgent decisions may need to be made in between formal Community Committee meetings regarding the administration of Wellbeing and Youth Activity budgets, and also regarding the use of the Community Infrastructure Levy (CIL) Neighbourhood Fund which has been allocated to the Committee. Concurrently with the Committee, designated officers have delegated authority from the Director of Communities, Housing and Environment to take such decisions.

The Community Committee has previously approved the following 'minimum conditions' in order to reassure Members that all delegated decisions would be taken within an appropriate governance framework, with appropriate Member consultation and only when such conditions have been satisfied:

- a. consultation must be undertaken with all committee/relevant ward members prior to a delegated decision being taken;
- b. a delegated decision must have support from the Elected Members represented on the Community Committee (or in the case of funds delegated by a Community Committee to individual Wards, the relevant Ward Councillors), however should an Elected Member not agree with a matter for delegated decision then this should be deferred to the next meeting of the Community Committee; and
- c. details of any decisions taken under such delegated authority will be reported to the next available community committee meeting for Members' information.

As has been the case at the beginning of previous municipal years, the Committee is invited to review the conditions previously agreed and consider whether any amendments are required, prior to agreeing such conditions for operation in the forthcoming municipal year.

15. For the committee's awareness, urgent delegated decisions on wellbeing funding also covers small grant decisions. In agreement with the Executive Board Member for Communities, Community Committee Chairs & also in accordance with the communication that was sent out to all committees/Elected Members in March 2023, the approval threshold for small grants has now increased from the 1st April 2023; up to £1000 per ward. This approach will ensure consistency in terms of administering small grants, in accordance with the committees' minimum conditions.

Member agreed at the 17th June 2024 meeting, that should a disagreement between ward members arise when considering an ward based application following a ward briefing then the application shall be submitted to the next Community Committee meeting for consideration by the ONW Community Committee members.

Members also agreed at the 17th June 2024 meeting that the Youth Activity Fund budget shall be split equally across the four wards, with each individual ward making a decision on applications for YAF funding. It was also agreed that any remaining balances would be combined just before the final Community Committee meeting of the year with a view to jointly funding applications.

16. Members are reminded that the necessary scrutiny of applications to satisfy our own processes, financial regulations and audit requires the deadline for receipt of completed applications to be at least five weeks prior to any Community Committee. Some applications will be approved via Delegated Decision Notice (DDN) following consultation with Members outside of the Community Committee meeting cycle.

Wellbeing Budget Position 2024/25

17. The total revenue budget approved by Executive Board for **2024/25** is **£57,630.00**. Table 1 shows a carry forward figure of **£27,883.09** which includes underspends from projects completed in **2023/24**. The total revenue funding available to the Community Committee for **2024/25** is therefore **£85,513.09**. A full breakdown of the projects approved or ring-fenced is available on request.

18. It is possible that some of the projects may not use their allocated spend. This could be for several reasons, including the project no longer going ahead, the project not taking place within the dates specified in the funding agreement, or failure to submit monitoring reports. Due to this the final revenue balance may be greater than the amount specified in Table 1.

19. **The Community Committee is asked to note that there is currently a remaining balance of £52,078.09** (including underspends not listed in Table 1). A full breakdown of the projects is listed in Table 1 and is available on request.

TABLE 1: Wellbeing revenue 2024/25

	£
INCOME: 2024/25	£57,630.00
Balance brought forward from previous year (2023/24)	£27,883.09
TOTAL AVAILABLE FOR 2024/25 (including underspend):	£85,513.09

Ward Projects	£	Ward Split			
		Adel & Wharfedale	Guiseley & Rawdon	Horsforth	Otley & Yeadon
Small Grants & Skips 2024/25	£7,500.00	£1,500.00	£2,000.00	£1,500.00	£2,500.00
Community Engagement	£500.00	£125.00	£125.00	£125.00	£125.00
Horsforth CCTV 24/25	£5,000.00			£5,000.00	
Otley & Yeadon CCTV 24/25	£8,000.00				£8,000.00
Kirkstall Festival 2024	£1,500.00			£1,500.00	
Guiseley SID - The Green	£3,500.00		£3,500.00		
Yeadon Christmas Lights	£2,000.00				£2,000.00
Summer Bands in Leeds Park 2025	£1,800.00		£1,080.00		£720.00
Horsforth Christmas Lights Switch On	£1,000.00			£1,000.00	
OPAL Christmas Eve dinner and Hampers 2024	£885.00	£885.00			
New wicket mower - Arthington Cricket Club	£1,750.00	£1,750.00			
Balance brought forward from 2023/24	£27,883.09	£1,842.55	£1,560.83	£470.45	£24,009.26
New allocation for 2024/25	£57,630.00	14,407.50	14,407.50	14,407.50	14,407.50
Total approved in 2024/25	£33,435.00	£4,260.00	£6,705.00	£9,125.00	£13,345.00
Balance remaining (Total/Per ward)	£52,078.09	£11,990.05	£9,263.33	£5,752.95	£25,071.76

Delegated Decisions (DDN)

20. Since the last ONW Community Committee on Monday 30th September 2024, the following projects have been approved via DDN:

- Rawdon Community Library main door and frontage
- Guiseley Christmas lights 2024 + Christmas tree at Towngate
- New changing room development – Adel Hockey Club
- LED Conversion of theatre lighting system
- Playground resurfacing project
- Otley & Yeadon CCTV 24/25
- Yeadon Christmas lights
- Summer Bands in Leeds Park 2025
- Horsforth Christmas lights switch on
- OPAL Christmas Eve dinner and Hampers 2024
- New wicket mower - Arthington Cricket Club
- Horsforth Youth Projects 2024

21. Since the last ONW Community Committee on Monday 30th September 2024 no projects have been declined.

Monitoring Information

22. As part of their funding agreements, all projects which have had funding approved by the Community Committee are required to provide update reports on the progress of their project. These reports are so that the Community Committee can measure the impact the project has had on the community and the value for money achieved.

23. Monitoring information for projects completed will be provided on request.

Youth Activities Fund Position 2024/25

24. The total available for spend in the Outer North West Community Committee in **2024/25** including carry forward from previous year, was **£53,584.54**.

25. The Community Committee is asked to note that one project had been approved in 2024/25 prior to the 17th June 2024 Community Committee.

26. **The Community Committee is also asked to note that the current remaining balance for the Youth Activity Fund is £22,707.56** (including underspends not listed in Table 1).

A full breakdown of the projects is available on request.

TABLE 2: Youth Activities Fund 2024/25

	Total Allocation £
INCOME: 2024/25	£40,982.00
Balance brought forward from previous year (2023/24)	£12,602.54
TOTAL AVAILABLE FOR 2024/25 (including underspend):	£53,584.54

Projects 2024/25	Area wide £	Ward Split			
		Adel & Wharfedale	Guiseley & Rawdon	Horsforth	Otley & Yeadon
Breeze 2024 – ONW	£15,200.00	£3,800.00	£3,800.00	£3,800.00	£3,800.00
Breeze 2024 – Tinshill INW & ONW 50-50 split	£1,900.00	£1,900.00			
ONW Youth Summit 2024	£73.00	£18.25	£18.25	£18.25	£18.25
ONW Youth Summit 2024/25	£2,000.00	£500.00	£500.00	£500.00	£500.00
Horsforth Summer Art Club	£1,700.00			£1,700.00	
Jungle Kids Summer 2024	£1,000.00	£1,000.00			
ONW Holiday Projects 2024-25	£1,295.00	£323.75	£323.75	£323.75	£323.75
Horsforth Music Centre - Summer School 2024	£1,253.98	£152.92	£91.75	£917.56	£91.75
Codswallop Creative Young People's Groups	£3,985.00		£3,985.00		
Horsforth Youth Projects 2024	£2,470.00			£2,470.00	
Balance brought forward from 2023/24	£12,602.54	£3,150.63	£3,150.63	£3,150.64	£3,150.64
New allocation for 2024/25	£40,982.00	£10,245.50	£10,245.50	£10,245.50	£10,245.50
Total approved in 2024/25	£30,876.98	£7,694.92	£8,718.75	£9,729.56	£4,733.75
Balance remaining	£22,707.56	£5,701.21	£4,677.38	£3,666.58	£8,662.39

Small Grants and Skips Budget 2024/25

27. The Outer North West Community Committee approved a starting balance of £6,500.00 for the Small Grants and Skips Budget for 2024/25, this has since been topped up to £7,500.00. Members are asked to note the allocation broken down by ward and summarised in **Table 3**.

TABLE 3: Small Grants and Skips 2024/25

Small Grants & SKIPS	£	Adel & Wharfedale	Guiseley & Rawdon	Horsforth	Otley & Yeadon
Guiseley Clock	£550.00		£550.00		
Irish Arts & Cultural Activities - Cookridge & Holt Park	£500.00	£500.00			
Otley Carnival Committee SKIP	£795.00				£795.00
Yeadon Carnival 2024	£1,600.00		£800.00		£800.00
PHAB - ONW	£109.83			£109.83	
Community Remembrance and Reflection Garden	£716.00	£179.00	£179.00	£179.00	£179.00
Movie Meet @ Holt Park Library	£281.00	£281.00			
Otley Victorian Fayre - Skip	£300.00				£300.00
New allocation for 2024/25	£7,500.00	£1,500.00	£2,000.00	£1,500.00	£2,500.00
Total approved in 2024/25	£4,851.83	£960.00	£1,529.00	£288.83	£2,074.00
Remaining balance	£2,648.17	£540.00	£471.00	£1,211.17	£426.00

Capital Budget 2024/25

28. The Outer North West Community Committee has a remaining capital budget of £33,191.80 available to spend. Members are asked to note the capital allocation broken down by ward and summarised in Table 4.

TABLE 4: Capital 2024/25

	£	Adel & Wharfedale	Guiseley & Rawdon	Horsforth	Otley & Yeadon
Balance remaining (per ward) April 2024	£33,191.80	£2,775.00	£2,046.60	£3,025.60	£25,344.60
Capital injection May 2024	TBC	TBC	TBC	TBC	TBC
Capital injection November 2024	TBC	TBC	TBC	TBC	TBC
Balance remaining (per ward)	£33,191.80	£2,775.00	£2,046.60	£3,025.60	£25,344.60

Community Infrastructure Levy (CIL) Budget 2024/25

29. The Outer North West Community Committee is asked to note that there is a remaining balance of **£296,274.32**. Members are asked to note the CIL allocation currently available to spend in Table 5 which is detailed by ward and summarised.

TABLE 5: Community Infrastructure Levy (CIL) 2024/25

	£	Adel & Wharfedale	Guiseley & Rawdon	Horsforth	Otley & Yeadon
Balance as of April 2024	£346,769.09	£295,063.10	£47,394.11	£0.00	£4,311.88
Injection May 2024		TBC	TBC	TBC	TBC
Balance as of May 2024	£346,769.09	£295,063.10	£47,394.11	£0.00	£4,311.88
Projects approved in 2024/25					
Adel Chruchyard Appeal - Tree Replacement	£10,000.00	£10,000.00			
Rawdon Community Library Main Door and Frontage	£7,902.40		7,902.40		
Guiseley Christmas Lights 2024 + XMAS Tree at Towngate	£4,330.50		4,330.50		
New changing room development - Leeds Adel Hockey Club	£20,000.00	£20,000.00			
LED Conversion of Theatre Lighting System - AWMA	£5,000.00	£5,000.00			
Playground Resurfacing Project	£3,261.87	£3,261.87			
Total approved in 2024/25	£50,494.77	£38,261.87	£12,232.90	£0.00	£0.00
Balance remaining for 2024/25	£296,274.32	£256,801.23	£35,161.21	£0.00	£4,311.88

Applications for consideration from 2024/25 Wellbeing, YAF, Capital or CIL budgets:

30. Project title: Arthington Lane SID

Name of group or organisation: Arthington PCC

Total project cost: £5,000.00

Amount proposed: £2,500.00 (Wellbeing)

Match Funding: £2,500.00

Wards covered: Adel & Wharfedale

Project description: To install a SID and column adjacent to the Arthington Village Hall on Arthington Lane (Please see [link.](#)) with the intention of acting as a speed deterrent.

31. Project title: Refurbishment of Stone Steps

Name of group or organisation: Yeadon Town Hall (Management) CIC

Total project cost: £18,000.00

Amount proposed: £13,000.00 (Capital)

Match Funding: £5,000.00

Wards covered: Otley & Yeadon

Project description: The restoration and re-setting of the Stone Steps to the front of Yeadon Town Hall Theatre.

Deterioration and displacement of the sandstone steps over time; a combination of weather, drainage issues and pointing complications, means that the steps, railings and drainage need attention in order to ensure their safety and longevity.

32. Project title: Extension and renovation of sports pavilion at Bramhope Recreation Ground

Name of group or organisation: Bramhope and Carlton Parish Council

Total project cost: £210,524.00

Amount proposed: £17,000.00 (Wellbeing / Capital)

Match Funding: £193,524.00

Wards covered: Adel & Wharfedale

Project description: For the renovation and extension of the sports pavilion at Bramhope Recreation Ground.

The current pavilion, which dates back to the mid-1980s, is now very dated with changing, shower and toilet facilities which are barely fit for purpose.

Corporate Considerations

Consultation and Engagement

33. The Community Committee has previously been consulted on the projects detailed within the report.

Equality and Diversity/Cohesion and Integration

34. All wellbeing funded projects are assessed in relation to Equality, Diversity, Cohesion and Integration. In addition, the Communities Team ensures that the wellbeing process complies with all relevant policies and legislation.

Council Polices and City Priorities

35. Projects submitted to the Community Committee for wellbeing funding are assessed to ensure that they are in line with Council and City priorities as set out in the following documents:

1. Vision for Leeds 2011 – 30
2. Best City Plan
3. Health and Wellbeing City Priorities Plan
4. Children and Young People's Plan
5. Safer and Stronger Communities Plan
6. Leeds Inclusive Growth Strategy

Resources and Value for Money

36. Aligning the distribution of community wellbeing funding to local priorities will help to ensure that the maximum benefit can be provided.

Legal Implications, Access to Information and Call In

37. There are no legal implications or access to information issues. This report is not subject to call in.

Risk Management

38. Risk implications and mitigation are considered on all wellbeing applications. Projects are assessed to ensure that applicants are able to deliver the intended benefits.

Conclusion

39. The Finance Report provides up to date information on the Community Committee's budget position.

Recommendations

40. Members are asked to note:

- a. Details of the Wellbeing Budget position (Table 1)
- b. Details of the projects approved via Delegated Decision (paragraph 20-21)
- c. Monitoring information of its funded projects (paragraph 22-23)
- d. Details of the Youth Activities Fund (YAF) position (Table 2)
- e. Details of the Small Grants and Skips Budget (Table 3)
- f. Details of applications for consideration (paragraph 30-32)



Report of: Head of Locality Partnerships

Report to: Outer North West Community Committee

(Adel and Wharfedale, Guiseley and Rawdon, Horsforth and Otley and Yeadon)

Report author: Mohammed Alamin

Date: 2nd December 2024

For recommendation / to note

Outer North West Community Committee - Update Report

Purpose of report

1. To bring to members' attention an update of the work which the Communities Team is engaged in, based on priorities identified by the Community Committee. It also provides opportunities for further questioning, or to request a more detailed report on a particular issue.
2. This report provides regular updates on some of the key activities between Community Committee meetings and functions delegated to Community Committees, Community Champions roles, community engagement, partnership and locality working.

Updates by theme:

- **Children and Families:** Cllr Emmie Bromley
- **Environment and Community Safety:** Cllr Barry Anderson
- **Transport:** Cllr Raymond Jones
- **Health, Wellbeing and Adult Social Care:** Cllr Caroline Anderson
- **Employment and Skills update:** Cllr Sandy Lay

Children and Families:

1. The Children and Families sub group is due to be held on Wednesday 18th December 2024. Update will be provided at the next Community Committee.

Environment and Community Safety:

1. The Community Safety Sub Group meeting is due to take place on Wednesday 11th December 2024 with the update being provided at the next Community Committee.

2. Update from LASBT

Date 20.11.2024

There are currently 17 actives ASB cases for the Outer North West area which have listed below in ward areas & then given a brief break down of what the cases within each area are in relation to.

- **Adel & Wharfedale – 3**
- **Guiseley & Rawdon – 7**
- **Horsforth – 3**
- **Otley & Yeadon – 4**

Adel & Wharfedale (3 active case with LASBT)

- 1 case is in relation to a youth who has been arrested & bailed in relation to a criminal offence. Currently awaiting the outcome of the criminal investigation in order for LASBT to consider what action is required from them.
- 1 case is in relation to complaints of violent behaviour & is due to appear in Court next month. In the meantime LASBT are taking appropriate tenancy action.
- 1 case is in relation to rowdy behaviour & cannabis use at a property. LASBT are currently in the investigation stage of this case.

Guiseley & Rawdon (7 active cases with LASBT)

- 1 case is in relation to noise complaints about a barking dog. A section 80 noise abatement notice is in place & breach is being pursued.
- 1 case is in relation to an alleged hate related incident which has been reported to LASBT. There is a counter allegation case for noise which is being investigated by Housing colleagues.
- 1 case is in relation to a neighbour being abusive & aggressive towards another neighbour & also creating regular noise issues. Allegations have been denied, NME install didn't capture evidence to support noise allegations.
- 1 case is in relation to a complaint of a person brandishing a firearm. LASBT are working with colleagues from West Yorkshire Police & support services in relation to this matter & appropriate action is being taken.

- 1 case is in relation to ASB caused by domestic arguments between tenant & partner. LASBT are working this case alongside Housing colleagues as they are receiving complaints about garden fires & rubbish. Appropriate action taken against tenancy & also against partner.
- 1 case is in relation to rowdy behaviour & noise impacting on neighbour. These incidents are very sporadic so NME unlikely to capture evidence & no other neighbours are aware of the issues or experience them. Investigation is ongoing.
- 1 case is in relation to concerns over drug use/dealing & concerns over cuckooing. Investigation has shown cuckooing not taking place & no evidence of drug use/dealing at this time.

Horsforth (3 active cases with LASBT)

- 1 case is in relation to concerns of cuckooing. LASBT have a partial closure order in place which expires next month.
- 1 case is in relation to visitor to a property assaulting another resident of the street. LASBT have worked alongside West Yorkshire Police & appropriate action taken against tenancy & also against the visitor.
- 1 case is in relation to an allegation of making abusive & threatening comments to a neighbour. LASBT are currently in the investigation stage of this case.

Otley & Yeadon (4 active cases with LASBT)

- 1 case in relation to drug dealing from a property. Possession order has been granted.
- 1 case is in relation to regular, rowdy behaviour at a property. LASBT have a closure application submitted for this case with a hearing to take place next week & continue to work with West Yorkshire Police & support services in the meantime.
- 1 case is in relation to youth ASB. LASBT are working alongside West Yorkshire Police & other services to tackle this issue.
- 1 case is in relation to rowdy behaviour from the address which appears to have subsided after our involvement, so case is almost ready to be closed.

3. Safer Leeds CCTV update. See Appendix 1

Transport:

The Transport sub group update will be provided at the next Community Committee.

Health & Wellbeing:

1. The Health, Wellbeing and Adult Social Care sub group met on Thursday 14th November 2024 to discuss winter pressures and preparations, an update on the roll out of the winter vaccination programme – Influenza, Covid-19 and RSV (respiratory syncytial virus).

Illegal money lending and Loan Shark activity

Stop Loan Sharks (the England Illegal Money Lending Team) is a national organisation that investigates and prosecutes loan sharks and supports borrowers.

It works with partner organisations across the country to do this, including local authorities, healthcare providers, charities, debt advisors and many more.

The IMLT was set up in 2004. Since then it has supported over 32,000 people, successfully prosecuted 424 loan sharks (leading to total jail terms of over 606 years) and written off at least £91.3 million of illegal debt.

Of those supported by the IMLT in the first half of 2024:

- 42% went without food, fuel or missed rent or mortgage payments in order to repay the loan shark
- 26% had used a food bank and 11% had applied for fuel vouchers from their local authority
- 37% borrowed for household bills
- 27% had borrowed specifically for food, fuel, care of young children or clothing for their family – a larger number of clients than in previous years.

In these scenarios, borrowers are likely to be experiencing poor physical and mental health.

The IMLT's work in the Leeds area in recent months has seen two suspected loan sharks arrested. The team has also received additional allegations of loan sharks operating across the city.

For further information on the team's activity and how they can support in Leeds please contact Trish Cassidy - Trish.Cassidy@birmingham.gov.uk

Local Care Partnership (LCP) Dashboard

Attached is a dashboard giving details of the current priorities and areas of focus within the Local Care Partnerships. The plan is to refresh and circulate this quarterly. We will also be introducing a series of Teams sessions, similar to our Introduction to LCPs session, to give an overview of current activity, share some more detailed examples of what is happening and answer any questions.

The dashboard aims to spotlight specific projects that are currently being shaped or implemented in different Local Care Partnerships. Each Local Care Partnership also has regular meetings that are aimed at supporting partners to share local activity and build connections, therefore the topics covered in an LCP meeting could be much more wide ranging than those listed on the dashboard.



LCP Dashboard Q3
2024.pdf

Community Mental Health Transformation: citywide rollout

Community mental health care in Leeds is changing, with all areas of the city set to benefit from early next year. A new model of care and support has been piloted in three

areas of Leeds, and original plans had been to extend this further in two distinct waves. But this has now changed, and from February 2025, parts of the new model will roll out citywide.

This means that all areas of Leeds will start to be served by new community teams made up of people from different health, social and voluntary sector organisations. Initial changes will focus on how these teams work together, how patients are triaged, and securing advice and guidance on psychological therapies. Over time, keyworkers will also be introduced so that everyone has a named contact to help them on their journey. You can find out more [here](#).

Cold weather communications

On 1 November, the Cold-Health Alerting system jointly provided by UKHSA and Met Office will go live. As with previous years, stakeholders are advised to sign up to receive the alerts. During alerts, UKHSA will undertake communications at the regional and/or national level to highlight the forecast and the potential impacts on public health. Sign up to receive the alerts [here](#).

The Adverse Weather and Health Plan aims to protect individuals and communities from the health effects of adverse weather and to build community resilience. See the plan [here](#).

Vaccination programme

The seasonal vaccination programme is underway. UKHSA now publish a weekly update on national flu, covid and other respiratory illnesses. You can access the update [here](#).

The key message is that it is important that those who are eligible get vaccinated as soon as possible, ahead of any winter outbreaks of covid and flu, so that they are protected against serious illness and hospitalisation.

The booking system for flu is available [here](#).

The booking system for Covid is available [here](#).

There is further information about the vaccination programme [here](#).

RSV vaccine: this vaccination programme is for older adults and pregnant women. There is further information available [here](#).

Campaigns

Quit smoking campaign While smoking rates have declined in recent years, over 5 million people in England still smoke and smoking remains the single biggest preventable cause of preventable ill health and death. Data shows that using willpower alone remains the most common approach to quitting smoking, despite being proven to

be the least effective and so this campaign signposts people to the free Leeds Stop Smoking Service. Key messages are:

- With the average smoker spending nearly £3,000 a year on cigarettes, there's never been a better time to quit.
- Cigarettes are the number-one preventable cause of death and disease in the UK. When you stop the many health benefits will happen faster than you think.
- It's never too late to stop smoking, and with the right support you're up to three times more likely to quit for good.

Information about the free support in Leeds is available [here](#) or by phoning 0800 169 4219

Employment, Skills & Welfare Services

1. The Employment, Skills & Welfare sub group met on Monday 28th November 2024 to identify the top priorities for the year and upcoming meetings.

Corporate Considerations

Consultation and Engagement

- A. The Community Committee has, where applicable, been consulted on information detailed within the report.

Equality and Diversity/Cohesion and Integration

- B. All work that the Communities Team are involved in is assessed in relation to Equality, Diversity, Cohesion and Integration. In addition, the Communities Team ensures that the wellbeing process for funding of projects complies with all relevant policies and legislation.

Council Polices and City Priorities

- C. Projects that the Communities Team are involved in are assessed to ensure that they are in line with Council and City priorities as set out in the following documents:
 1. Vision for Leeds 2011 – 30
 2. Best City Plan
 3. Health and Wellbeing City Priorities Plan
 4. Children and Young People’s Plan
 5. Safer and Stronger Communities Plan
 6. Leeds Inclusive Growth Strategy

Resources and Value for Money

- D. Aligning the distribution of community wellbeing funding to local priorities will help to ensure that the maximum benefit can be provided.

Legal Implications, Access to Information and Call In

- E. There are no legal implications or access to information issues. This report is not subject to call in.

Risk Management

- F. Risk implications and mitigation are considered on all projects and wellbeing applications. Projects are assessed to ensure that applicants are able to deliver the intended benefits.

Conclusions

- G. The report provides up to date information on key areas of work for the Community Committee.

Recommendations

- H. The Community Committee is asked to note the content of the report and comment as appropriate.

Background documents¹

- I. None.

¹ The background documents listed in this section are available for inspection on request for a period of four years following the date of the relevant meeting Accordingly this list does not include documents containing exempt or confidential information, or any published works Requests to inspect any background documents should be submitted to the report author.



Report to: Outer North West Committee

Author(s): Siobhan Power, Leedswatch

Date: October 2024

CCTV Report – 1st April 2024 – 30th September 2024

1.0 Introduction

This report covers the different types of incidents captured by CCTV operators in real time for the cameras located in the Outer North West area committee, for the six month period, 1st April

2.0 Cameras in the Outer North West area:

The following cameras were used to capture incidents in the Outer North West area;

- 14 – Yeadon High Street
- 15 – Yeadon High Street 2
- 16 – Yeadon High Street 3
- 17 – Otley Kirkgate
- 18 – Otley Manor Square
- 19 – Otley Boroughgate
- 20 – Otley Cross Green
- 21 – Otley Market Street
- 69 – Town Street – The Green
- 70 – Town Street Morrisons
- 71 – The Library
- 72 – Station Road Old Ball
- 73 – New Road Side

3.0 GDPR – Information Sharing

The introduction of the GDPR 2018 regulations reviewed the area of information sharing and therefore restricted the detail of what can be provided. As a result, the content of this report may not have the detail of specific incidents previously reported but provides a summary of the types of incidents within the area.

4.0 Incidents captured by CCTV operators: see appendix 1

CCTV also contributes towards Police enquiries as requests are made for footage which may not have been observed “real time”. These incidents are not included in this report but can contribute towards arrests being made in the Outer North West Area.

5.0 Requests for new cameras:

The Surveillance Camera Commissioner is appointed by the Home Secretary to ensure that surveillance camera systems in public places keep people safe and protect and support them.

Following changes to Data Protection legislation the council needs to ensure that all its CCTV systems are managed in line with the Commissioner’s recommendations to ensure there are no data breaches (this includes CCTV systems in all Leeds City Council assets including libraries, sports centres, council vehicles fitted with CCTV, etc.).

A dedicated CCTV compliance team has been established within Leeds City Council.

The compliance team also work closely with Information Governance to assist in ensuring all system owners are compliant with their codes of practice, policies, and procedures.

6.0 Recommendations

Contents of report to be noted.

Appendix One – CCTV incidents captured 1st April 2024 – 30th September 2024

Camera Number	14	15	16	17	18	19	20	21	69	70	71	72	73	Total incidents per category
Alarm Activation														
ASB	3		1					1		3		1	1	10
Cash In Transit														
Drugs														
Enforcement														
Fire														
Health & Safety	3	1	1		1	1					1	1		9
Metro														
Police Operation	1			2	1	1	1			1				7
Public Order	3			2					2			1		8
Road Traffic	1				1			2				1		5
Sexual Offences														
Suspicious Events												1		1
Travellers														
Theft											1			1
Total Per Camera	11	1	2	4	3	2	1	3	2	4	2	5	1	41



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